

January 2024

Dear Parents or Guardians:

It's that time of year again when we begin our enrollment for the 2024-2025school year. We will open enrollment to the community soon, but before we do that, we want to give our current families the first opportunity to claim a spot in the class you want for your child. Remember that a 10-student limit is wonderful for student/teacher ratio, but it can also fill up quickly.

Please spend a few minutes looking over the pdfs in the email you received. If you need to fill anything out, you may type them directly on the fillable pdfs. Remember to save each form before going on to the next one. If your signature is required, you may include a jpeg of your signature. When all of the forms are complete you have two options.

- 1. You may print out your forms at home, include your signature as needed, and return them to the school office with your \$75 registration fee. Your child will be registered that day.
- 2. You may attach the completed documents and email the forms to <u>director@calvarylcms.org</u>. I will print them at school, but your child's registration will not be complete until you send in the \$75 registration fee.
- An Application for Enrollment,
- An Emergency Form,
- A Tuition Rate List,
- A School Calendar,
- An Immunization Form,
- A Tuition Policy and Parent Agreement of Support Form (2 copies),
- A Consent, Waiver, and Release of Liability Form,
- Information on Clearances, and
- A Curriculum overview of the class including a basic daily schedule.

If you are planning to re-enroll your child for 2024-2025, please complete the accompanying forms and return them at your earliest convenience with a \$75 Registration Fee to secure your child's spot in the class.

We will open Registration to the community on Monday, February 5, 2024.

Page 2 of 2

We thank you for blessing us with your child at Calvary Early Learning Center. If you have any questions, please don't hesitate to contact me at 724-327-2898 or at director@calvarylcms.org.

In His Service,

Laura R. Hoff Administrator

Laura R. Hoff

Enclosures

NOTICE OF NONDISCRIMINATION

Calvary Early Learning Center admits students of any race, color, national or ethnic origin, or religious affiliation, to all rights, privileges, programs and activities available to students at the school. It does not discriminate on the basis of gender, race, creed, color, or national or ethnic origin in administration of its education policies, scholarship, or other school-administered programs.

Date Received:



Calvary Early Learning Center Reg. Fee Check

Application for Enrollment 2024-2025

STUDENT INFORMAT	<u>ION</u>		
Name (Last, First, Middle)	:		
Age:	Sex: Male Birthday:		
Address:			
City	State Zip Code		
Home Phone:	Email:		
Marital Status of Parents: Custody/visiting arrangem	Married Living Together Separated Divorced Grandparent ent, if applicable:		
School Last Attended:			
FAMILY INFORMATION	<u>DN</u>		
Father's Name:			
Occupation:	Employer:		
Business Phone:	Father's Cell Phone: Accepts Texts? Y N		
Mother's Name:			
Occupation:	Employer:		
Business Phone:	Mother's Cell Phone: Accepts Texts? Y N		
Name and Ages of Sibling			
ENROLLMENT INFOR	MATION		
Please check the Program	for which you are registering:		
Two Year-Old Program	Three Year-Old Program Four Year-Old Program		
Pre-Kindergarten			
Kindergarten (M-F)	Kindergarten Only: Will you require busing? No Yes: a.m p.m.		
Name of Home School Di	strict:		

ADDITIONAL INFORMATION Yes No Does your child attend church? If yes, where? Name of Pastor: Has your child been baptized? Does your child have an emotional problem or have difficulty learning new things? No If yes, please explain: Does your child have a medical condition or allergy? Yes No If yes, please attach medical documentation from child's physician and explain below: How did you hear about CELC? **PERMISSION FORM** I give my permission to have my child photographed and/or videotaped for the purpose of positive public relations for Calvary Early Learning Center. Yes I give my permission for my child's photo to be used on the Calvary Early Learning Center website. Names of the students will not be published and student identification will not be revealed. The photos chosen for inclusion on the Homepage will be used to illustrate the positive Christian environment promoted at Calvary Early Learning Center. No Yes May we include your child's name, your name, address, home phone number, cell phone number, and email address in a student directory for the school year? This information may be used for purposes of communication, party invitations, or special announcements. No Yes May we use this email address to contact you regarding school-related issues?

\$75.00 Registration/Materials Fee (non-refundable) is due at time of application.

Please enclose a check payable to:

Date

Parent or Legal Guardian Signature

Calvary Early Learning Center

4725 Old William Penn Highway Murrysville, PA 15668-2012 (724) 327-2898



Emergency Information 2024-2025

Child's Name			Date of Birth	
Last Street Address	First	Nickname	Home Phone	
City	State	Zip code		
Mother or Guardian			Cell	
	ude maiden name)	**		
Employment		Hours:	Work	
Father or Guardian Name			Cell	
Employment		Hours:	Work	
Parent/Guardian Email Addre	ess			
	Persons au	thorized to pick up	p child:	
(Be sure	to include someone	who will usually	know your whereabouts) Relationship to child	
Address			Relationship to child Phone	
Address				
			Cell	
City	State	Zip code		
Name			Relationship to child	
Address			Phone	
			Cell	
City	State	Zip code		
Child's Physician			Phone	
Emergency Hospital preference I authorize the school to give		needed		
	Danont	or Guardian Sianatu		



Calvary Early Learning Center

2024-2025 Tuition Rates

<u>Threes</u>		Fours	
Monday, Wednesday, Friday	9:00 - 11:30 am	Monday, Wednesday, Friday	9:00 am - 11:30 am
Registration, which		Registration, which includes	
includes Materials Fee	\$75	Materials Fee	\$75
Tuition	\$220 month*	Tuition	\$220/month*
	\$1980/year		\$1980/year
	**\$1920.60		**\$1920.60
Pre-K		Kindergarten	
Monday -Thursday	12:30 - 3:00 pm	Monday - Friday	9:00 am - 2:00 pm
Registration, which		Registration, which includes	
includes Materials Fee	\$75	Materials Fee	\$75
Tuition	\$260/month*	Tuition	\$360/month*
	\$2340/year		\$3240/year
	**\$2269.80		**\$3142.80

Because our class-sizes are small, the Registration Fee is required to reserve a child's place in a particular class. CELC will purchase materials for that child's education, so the Registration Fee is non-refundable.

*Monthly tuition payments are paid from September 1 to May 1
**reflects 3% discount if total tuition is paid in full by Thursday, August 15, 2024.

Two Year Old Class

\$20 per class; no registration fee. Tuesday & Thursday: 9:00 am - 11:00 am

This is a pay-as-you-go program. Your child can attend Tuesdays only, Thursdays only, or both. Pre-buy vouchers and present one at the beginning of the class your child is attending.

You do not pay for classes your child does not attend.

Class-size is limited to 10 students. Sign-up a week in advance is required.

4725 Old William Penn Highwa	у
Murrysville, PA 15668	

Calvary Early Learning Center 2024–2025

724-327-2898 http:www.calvarylcms.org

K Early Dismissal 11:30 a.m.

TVIGIT YOURG, 17 (10000	2024–2025 January	mp.mm.carvaryichio.
August Su M Tu W Th F Sa 21: First Day of School for K		Sa 4 I – 3: No School
18 19 20 21 22 23 24 21-23: Early Dismissal; 11:30 a.m. 25 26 27 28 29 30 31 29: Preschool Orientation	5 6 7 8 9 10 12 13 14 15 16 17	1 6: School Resumes 18 17: Second Quarter Ends (46 Days)
September Su M Tu W Th F Sa 2 : Labor Day; No School	8	25 16: School Board Meeting 20: MLK, Jr. Day; No School 27-31: Lutheran Schools Week
1	February Su M Tu W Th F	Sa
15 16 17 18 19 20 21 12: Hoagies 22 23 24 25 26 27 28 19: School Board Meeting 29 30 School Pictures TBA	2 3 4 5 6 7 9 10 11 12 13 14	13: Valentine's Day Parties: 2s, 3s, PreKs 8 14: Valentine's Day Parties: 4's and K 15 17: Presidents' Day; No School
October	20	22 21: School Board Meeting
Su M Tu W Th F Sa I 0: Hoagies I 2 3 4 5 I 4: Columbus Day; No School 6 7 8 9 I 0 I 1 I 2 I 7: School Board Meeting	March Su M Tu W Th F _	Sa_
13 14 15 16 17 18 19 24: Harvest Party: 2's, 3's, and PreK 20 21 22 23 24 25 25: Harvest Party for 4's and K 27 28 29 30 31 25: First Quarter Ends (46 days)	2 3 4 5 6 7 9 10 11 12 13 14 16 17 18 19 20 21	 5: Ash Wednesday 9: Daylight Savings Begins 20: School Board Meeting 22: 28: 3rd Quarter Ends (48 Days)
November	<u> </u>	29 22
Su M Tu W Th F Sa 1 2 14: Hoagies		4: Spring Program Sa 15: Easter Parties; 2s and 3s
3 4 5 6 7 8 9 15: School Board Meeting 10 11 12 13 14 15 16 27: No School 17 18 19 20 21 22 23 28: Thanksgiving; No School	6 7 8 9 10 11 13 14 15 16 17 18	5 16: Easter Parties; 4s, PreK, and K 12 17: Maundy Thursday; No School 18: Good Friday; No School
24 25 26 27 28 29 30 29: Thanksgiving Break, No School December 2: Thanksgiving Break, No School	20 21 22 23 24 25 18 27 28 29 30	26 20: Easter Sunday 21: Easter Monday; No School
Su M Tu W Th F Sa 7: Breakfast with Santa 1 2 3 4 5 6 7 13: Christmas Program; 10 am	May Su M Tu W Th F	Sa
8 9 10 11 12 13 14 19: Christmas Party: 2's and 3's 15 16 17 18 19 20 21 20: Christmas Party: 4's, PreK, and K	4 5 6 7 8 9	3 21: Preschool Graduation Lunch 10 22: School Board
22 23 24 25 26 27 28 20: Early Dismissal for K 29 30 31 23 - Jan. 3: Christmas Break;	11 12 13 14 15 16 18 19 20 21 22 23 14 25 26 27 28 29 30	17
	20 20 21 20 21 30	OT O. R. Ordadanon, TT.00 d.m.



Calvary Early Learning Center Immunization Form

Due: October 1, 2024

Name			date		
Address		Paren	t or guardian		
lace/ethnicity:	ees Fours PreK	or Pacific Islander		n or Alaskan Native	
VACCINE Circle appropriate item	Enter month, day	, and year when immur	ization doses listed b	elow were given.	
Diphtheria, tetanus and acellular pertussis (DTaP, DTP, Td or DT) Tetanus, diphtheria and acellular pertussis (Tdap)	1 / /	2 / /	3 / /	4 / /	5 / /
Polio (OPV or IPV)	1 / /	2 / /	3 / /	4 / /	5 / /
Hepatitis B	1 / /	2 / /	3 / /	4 / /	5 / /
Measles - mumps - rubella (MMR)	1 / /	2 / /	or Measles serology	Date	Titer
Varicella (vaccine or disease)	1 / /	2 / /	Rubella serology	Date	Titer
Meningococcal (MCV)	1 / /	2 / /		1625.0	
Address		Paren	datet or guardian		0
Please circle present class: Twos	IENT OF EXEM	rek k MPTION TO IMM	UNIZATION LA		
The physical condition of the above Signed		EDICAL EXEMPT			
	RE	LIGIOUS EXEMP	TION		
	State your	reason for requesti	ng this exemption.		
PHILOSOPHIC			HICAL CONVIC	CTION EXEMP	PTION
Signed(PAREI	NT OR GUARDIAN)	(Date)	-		



Calvary Early Learning Center

4725 Old William Penn Highway Murrysville, PA 15668 724-327-2898

TUITION POLICY AND PARENTS' AGREEMENT OF SUPPORT

The undersigned parents agree to pay a total of \$ for the 2024-2025 school year in Nine (9) equal monthly payments beginning on or before the close of business on **September 1**st.

- Tuition payments are **due on or before close of business on the 1st calendar day of each month**. Tuition is paid on a **9-month schedule from September through May**, with payments beginning the month the school year starts and ending 1 month before the school year ends.
- Checks are to be made payable to **Calvary Early Learning Center** and dropped off in the school office or mailed directly to CELC; 4725 Old William Penn Highway, Murrysville, PA 15668.
- Checks returned for insufficient funds will be assessed a penalty of \$15, in addition to any fees imposed by the issuing bank.
- A \$10 late fee will be assessed for any payment received after close of business on the 5th calendar day of the month. Late fees will accumulate monthly at \$10 each month until payment is received.
- Children will not be able to attend class if a tuition payment is not made by the 10th calendar day of the month until the past due amount (including the \$10 penalty) has been paid.
- Parents receive a 3% discount on the cost of tuition if the total year's tuition is paid in full by the 15th calendar day of August.
- Staff members will receive a 20% discount on the cost of tuition for their child(ren) to attend school.
- Any child from a clergyman's family will receive a 20% discount on the cost of tuition.*
- Families with more than one child attending the school will receive a 10% discount on the tuition cost for the second (third or fourth) child.*
- *Only one discount can be applied per child. (Either the clergy discount or the additional child; not both.)
- Parents are encouraged to make every effort to pay tuition on time. For circumstances requiring special consideration, parents can speak with the Administrator in confidence. The Administrator will make every reasonable effort to reach an agreement that is in the best interest of all concerned parties.

Our signature indicates that we have read, understand, and agree to the terms as stated above in the Tuition Policy.

Parent's signature	Date
<u>e</u>	
Printed name	
Parent's signature	Date
C	
Printed name	

PARENTS ARE TO SIGN 2 COPIES – 1 FOR THE SCHOOL & 1 FOR THEIR RECORDS



Calvary Early Learning Center

4725 Old William Penn Highway Murrysville, PA 15668 724-327-2898

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Parent's signature	Date
ĕ	
Printed name	
Parent's signature	Date
Printed name	•

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Calvary Early Learning Center Consent, Waiver and Release of Liability Form 2024-2025

I,	, hereby certify that I am the Parent
or Legal Guardian of the minor child:	
activities sponsored by Calvary Early Lear consulted with Calvary Early Learning Ce instructors. I have determined that the pr the care and custody of Calvary Early Lea child to use all of the play equipment and hereby grant permission for my child to lea a staff member for neighborhood walks or	alvary Early Learning Center and participate in all rning Center. I have inspected the premises and nter employees, including teachers and remises are safe and I consent to leave my child in rning Center. I hereby grant permission for my participate in all of the activities of the school. I eave the school premises under the supervision of a for field trips in an authorized vehicle. I hereby led in evaluations connected with the school
I represent that I have advised Calvary Eaphysical disabilities that my child may ha Learning Center, its directors, employees, arising from injury or illness my child ma	Calvary Early Learning Center, or food allergies or
coverage during the entire time my child a	cance coverage and I agree that I will maintain said attends or participates at Calvary Early Learning Early Learning Center does not provide health I, in any form, under any circumstances.
	ly Learning Center its directors, employees and a rising as a result of my child attending and/or arly Learning Center.
provide first aid care, or emergency medic emergency medical care for my child as m including emergency transportation to a h any and all medical expenses or costs tha	and its directors, employees and agents to cal care to my child and/or to obtain such any appear reasonably necessary in my absence, nospital. I agree to be financially responsible for are incurred in treating my child for illness or s while my child is on the premises of or in the
I CERTIFY THAT I HAVE READ THE ABO THEREOF.	VE AGREEMENT AND AGREE TO THE TERMS
Parent's signature	Date

CLEARANCES

Our staff and school board members have their clearances on file. In accordance with the law, if you would like to volunteer as a Homeroom Mom/Dad or with any of our classroom parties, we need you to provide copies of the following Clearances:

CY 113 - Pennsylvania Child Abuse History Clearance

SP 4-164 - Request for Criminal Record Check

Thank you for your cooperation. These forms are available online at the PA Child Welfare Portal or at,

http://keepkidssafe.pa.gov/resources/clearances/index.htm. You may request copies in the school office.



Calvary Early Learning Center 4725 Old William Penn Hwy Murrysville, PA 15668

Pre-K Program Daily Schedule Monday – Thursday 12:30 – 3:00 p.m.

Monday ar	nd Thursday	Tuesday and	Wednesday		
12:20 – 12:30	Students arrive at s	Students arrive at school			
12:30 – 12:45	Free Play in classroom	12:30 – 1:00	Chapel (W) or Music (W)		
12:45 – 1:00	Circle Time and Calendar	1:00 – 1:15	Circle Time and Calendar		
1:00 – 1:45	Letter, Number, and Art Activities Weekly Reader (Th)	1:15 – 1:45	Letter, Number, and Art Activities		
1:45 – 2:10	Bathroom Break Snack and Storytime	1:45 – 2:10	Bathroom Break Snack and Storytime		
2:10 – 2:30	Bible Lesson, Prayer, and E	Bible Crafts			
2:30 – 2:50	Gross Motor Activities (indoor or outdoor)				
2:50 – 2:55	Show and Tell				
2:55 – 3:00	Pack Up and Dismissal				

^{*}Schedule is flexible and subject to change

Pre-K Curriculum

MONTH	WEEK	THEME	BIBLE STORY
September	Week 1	Welcome to School	God Made the World
Letters:	Week 2	All About Me	God Made People
A, B, C	Week 3	Apples	The First Sin
Numbers: 1, 2	Week 4	Healthy Habits and Manners	Noah and the Flood

WEEK	THEME	BIBLE STORY
Week 1	Fire Safety	The Tower of Babel
Week 2	Fall Leaves	God's Promise to Abraham
Week 3	Pumpkins and Fall	God Is with Jacob
	Field Trip to Schramm Farms	
Week 4	Animals in Fall	Joseph and His Brothers
	Harvest Party	
Week 1	Food	The Birth of Moses
Week 2	Pilgrims and Native Americans	Crossing the Red Sea
Week 3	The First Thanksgiving	The Israelites in the Desert
Week 4	Giving Our Thanks	One Man Says Thank You
	Thanksgiving Break	
Week 1	Mary and Joseph	The Savior is Coming
Week 2	Angels	The Angels and Shepherds
	Christmas Program at 10 AM	
Week 3	Shepherds Announce	Shepherds Visit the Savior
	Christmas Party in AM	
	Christmas Break	
Week 1	Winter Wonders & Weather	A Star Leads the Wise Men
Week 2	Jan Brett Stories	Jesus as a Young Boy
	NO SCHOOL – MLK Day	
Week 3	Penguins	Jairus's Daughter Lives
	National Lutheran Schools Week	Special Activities TBA
Week 1	Rears	Jesus Heals a Blind Man/
		Jesus Blesses the Children Jesus Feeds 5000
		The Good Samaritan
VVCCK Z		THE GOOD Samantan
Wook 3		The Lost Son
VVCCK 3	•	THE LOST SOIT
Week 1	•	Jesus Visits Friends
	-	Jesus Forgives Zacchaeus
		Jesus Rides into Jerusalem
		The Last Supper
		Jesus Suffers, Dies, and Rises
WEEK 4		Jesus Sullers, Dies, and Nises
Week 1		Easter Morning/On the Road
		Jesus' Ascension
		Blessed at Pentecost
	·	Philip Teaches the Man from Africa
		. Timp 1 decided the Mail Holli / tilled
Week 1		Tabitha and Lydia
	-	Paul and Silas in Jail
		Paul Teaches Timothy
Week 4	The Beach	Graduation Day
	Week 1 Week 2 Week 3 Week 3 Week 4 Week 1 Week 2 Week 3 Week 3 Week 3 Week 4 Week 2 Week 3 Week 4 Week 1 Week 2 Week 3 Week 4 Week 1 Week 2 Week 3 Week 4 Week 1 Week 2 Week 3	Week 1 Fire Safety Week 2 Fall Leaves Week 3 Pumpkins and Fall Field Trip to Schramm Farms Week 4 Animals in Fall Harvest Party Week 1 Food Week 2 Pilgrims and Native Americans Week 3 The First Thanksgiving Week 4 Giving Our Thanks Thanksgiving Break Week 1 Mary and Joseph Week 2 Angels Christmas Program at 10 AM Week 3 Shepherds Announce Christmas Party in AM Christmas Break Week 1 Winter Wonders & Weather Week 2 Jan Brett Stories NO SCHOOL – MLK Day Week 3 Penguins National Lutheran Schools Week Week 4 Bears Week 4 Bears Week 1 Shadows/Animals that Hibernate Week 2 Dental Health Valentine's Party Week 3 Transportation NO SCHOOL – Presidents' Day Week 4 Community Helpers Week 1 Dr. Seuss Week 2 Dinosaurs Week 3 Zoo Week 4 Spring Has Sprung Easter Party NO SCHOOL – Easter Break Week 1 Plant Parts Week 2 Bugs Week 4 Farm Spring Program at 10 AM Week 1 May Flowers Week 2 Ocean Life Week 2 Ocean Life Week 2 Ocean Life Week 3 Summer Safety



Your child must be potty-trained before entering the Three Year Old Program.

Choosing Between the Fours Class and PreK

Fours: Mornings 3 days/week; Monday-Wednesday-Friday; 9:00 - 11:30 a.m.

PreKindergarten: Afternoons 4 days/week; Monday-Tuesday-Wednesday-Thursday; 12:30 - 3:00 p.m.

The following helps to identify a child ready for the PreK class:

- At least 4.5 years of age on the first day of class.
- Strong verbal skills. (Easy to communicate with teachers.)
- Able to listen to a 5-10 minute story.
- No longer requires an afternoon nap.
- Independent bathroom skills.
- Attempts to write first name.
- Separates easily.
- Likes coming to school.
- Can recognize his/her name.
- Can follow 2-step directions.
- Able to handle 4 days/week schooling.
- Knows shapes and colors.
- Can correctly hold a pair of scissors.
- Can cut straight lines.
- Knows some letters and numbers 1-10.
- Previously has been in a school setting.

As you look over this list, carefully and prayerfully consider which option is best for your child. Know that whether your child attends the Fours or the PreK Class, he/she will be ready for kindergarten. Ultimately the choice is up to you and what is best for the family.



Calvary Early
Learning Center
has a class just for
Two Year Olds.

4725 Old William Penn Highway Murrysville, PA 15668 724 327-2898

Do you want to give your toddler an introduction to school? Check out CELC's Two's class. You will find:

- a loving and safe Christian environment. Bible lessons and songs are part of each class.
- opportunities for socialization; free play with other children. Learning to share and how to take turns are daily lessons.
- introduction to alphabet, numbers, colors, and shapes.
- art activities that are appropriate for small hands and fine motor-skills.
- classes that are held from 9:00-11:00 a.m. only Tuesdays, only Thursdays, or both. Your choice!
- no registration fee. Pay only for the classes your toddler attends.
- a teacher and aide per 10 students (class limit)
- a few hours to yourself.

What is CELC's Two's Class all about?

CELC wants each child to know that he/she is special and wonderfully created by God.

Our objectives for the Twos are to begin building the foundation for a lifelong love of learning through play and a variety of planned activities. We will also work to build social and emotional skills, including developing relationships with other children and adults.

The children begin learning to listen to others, to follow directions, and to express themselves appropriately. They are introduced to letters, numbers, shapes, art, and reading.

Parents choose whether their child will attend Tuesdays only, Thursdays only, or both Tuesdays and Thursdays. Because this class is pay-as-you-go, it is essential that parents sign up a week in advance, so our teacher knows how many students to prepare for. If parents do not sign up for the next week's class, they run the risk of the class being full.

Each class is \$20. Parents purchase vouchers in the church/school office as needed and gives one voucher to the classroom teacher when they drop off their child.

Parents purchase the vouchers and sign-up for the next week in the school office. If a child is not able to attend a particular day, there is no payment, but parents should call the office to let us know he/she is not coming. Another parent may want that spot for their child.